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## Organisation of the admission procedure for FEM Doctoral Study Programmes in the academic year 2022/2023

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In accordance with the provisions of Section 49, paragraph 5 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendment and Supplements to other Acts, the Faculty of Economics and Management of the Czech University of Life Sciences Prague publishes the following information related to the organisation of the admission procedure for Doctoral Study Programmes (DSP) in 2022, for DPS taught in the Czech language:

- Podniková a odvětvová ekonomika,
- Management,
- Regionální a sociální rozvoj,
- Systémové inženýrství a informatika,

and, in the English language:

- Sector Economics and Economics of Enterprises,
- Management,
- Regional and Social Development,
- System Engineering and Informatics.

### Date of the admission procedure

The admission procedure to the above-mentioned DSP will take place on **June 15th, 2022**. In case of serious reasons, it is possible to participate in the admission procedure on an alternative date, August 24th, 2022. The Dean of the Faculty will decide, based on an application from the candidate stating their reasons, whether to accept the candidate's request to attend on the alternative date.

### Submission of applications for the admission procedure

Applications can be submitted via an internet app at <http://is.czu.cz>, starting on **March 18th, 2022**. The deadline for submitting applications is **April 30th, 2022**. More information on completing the application can be found on the faculty's website in the Science & Research section.

### Admission requirements – programmes in the Czech language

The entrance exam can only be taken by candidates who have submitted a fully completed electronic application, paid the administrative fee, and will present a valid identity card (ID card or passport).

The condition for admission to study in the Doctoral Study Programme of FEM CZU in Prague is the successful passing of the entrance examination and the proper completion of studies in the master's or the follow-up master's study programme. The university diploma of the master's degree is submitted by the applicants on the day of the entrance examination. Applicants who have not received a diploma by this deadline will submit it on the day of enrollment.

Knowledge of the Czech language is also a prerequisite for studying programmes taught in the Czech language. Graduates of Czech and Slovak high schools or universities (completion of a study programme taught in the Czech language) demonstrate their knowledge of the Czech language with proof of graduation. Other applicants prove their knowledge by passing a Czech language exam organized by FEM CZU in Prague during the admission procedure.

The condition for admission of a candidate to the Czech programme is passing the entrance exam, the content of which is:

1. Professional discourse assessing the prerequisites for independent scientific and research work and the applicant's knowledge of the field of study, which is done on the basis of proof of the applicant's own work - for the purpose of professional discussion, the applicant submits a written dissertation intent in the extent of maximum 1 page A4. This document needs to be submitted to the Science & Research department PEF CZU in Prague, before or on **May 25th, 2022** at the latest.
2. Oral interview verifying the candidate's knowledge of the English language (or of the Czech language, when a foreigner is applying for a programme taught in the Czech language)
3. Assessment of university results – arithmetic average of the classification of all subjects in the master's degree, or in the last two years in the case of a five-year study programme.

The individual parts of the entrance exam are evaluated as follows:

Part of the entrance exam	Method of Evaluation
Professional discourse	<p>Consensus evaluation by the admissions committee on a scale</p> <ul style="list-style-type: none"> <li>- Excellent</li> <li>- Very Good</li> <li>- Good</li> <li>- Fail</li> </ul> <p>The chosen level of evaluation of the professional discourse with the candidate must always be justified by the admissions committee in writing.</p>
Interview - verification of English language skills (or Czech language skills, for foreigners)	<p>Evaluation by the examiner on a scale</p> <ul style="list-style-type: none"> <li>- passed</li> <li>- failed</li> </ul> <p>The chosen level of evaluation of the interview with the candidate must always be justified in writing by the interviewer.</p>
Assessment of university study results	Value of the arithmetic average

Passing the entrance exam is considered successful if the candidate is classified

- “Excellent”, “Very Good” or “Good” in the professional discourse, and at the same time
- classified "passed" in the Interview - verification of English language skills (or Czech language skills, for foreigners)

The admissions committee will issue a candidate's evaluation based on the entrance examination, with a recommendation whether the applicant should be admitted to the doctoral study or not.

### Admission requirements - programmes in the English language

The entrance exam can only be taken by candidates who have submitted a fully completed electronic application, paid the administrative fee and will present a valid identity card (ID card or passport).

The condition for admission to study in the English Doctoral Study Programme of FEM CZU in Prague is the successful passing of the entrance examination and the proper completion of studies in the master's or follow-up master's study programme. The university diploma of the master's degree is submitted by the applicants on the day of the entrance examination. Applicants who have not received a diploma by this deadline will submit it on the day of enrollment.

The condition for admission of a candidate to the English programme is passing the entrance exam, the content of which is:

1. Professional discourse assessing the prerequisites for independent scientific and research work and the applicant's knowledge of the field of study, which is done on the basis of proof of the applicant's own work;
2. oral interview verifying the knowledge of the English language.

The individual parts of the entrance exam are evaluated as follows:

Part of the entrance exam	Method of Evaluation
Professional discourse	Consensus evaluation by the admissions committee on a scale <ul style="list-style-type: none"><li>- Excellent</li><li>- Very Good</li><li>- Good</li><li>- Fail</li></ul> The chosen level of evaluation of the professional discourse with the candidate must always be justified by the admissions committee in writing.
Interview - verification of English language skills	Evaluation by the examiner on a scale <ul style="list-style-type: none"><li>- passed</li><li>- failed</li></ul> The chosen level of evaluation of the interview with the candidate must always be justified in writing by the interviewer.

Passing the entrance exam is considered successful if the candidate is classified

- "Excellent", "Very Good" or "Good" in the professional discourse, and at the same time
- classified "passed" in the Interview - verification of English language skills

The admissions committee will issue a candidate's evaluation based on the entrance examination, with a recommendation whether the applicant should be admitted to the doctoral study or not.

### Admission decision

The Dean of the faculty makes the final decision about the admission to study on the basis of (1) the result of the entrance examination and (2) the recommendation of the head of the relevant department. The applicants will then receive the result of the admission no later than 15 days after the completion of the admission procedure.

### Maximum number of accepted students

For the academic year 2022/2023, the maximum number of students that can be admitted to Doctoral Study Programmes is determined as follows:

In accordance with the provisions of Section 49 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendment and Supplements to other Acts, the FEM CZU in Prague sets the maximum number of accepted applicants to the 1st year DSP FEM study programmes studied in the Czech language in the academic year 2022/2023 as follows:

Study programme	Form of study	Maximum number of accepted students
Sector Economics and Economics of Enterprise	full-time	10
Sector Economics and Economics of Enterprise	distance	2
Management	full-time	10
Management	distance	2
Regional and Social Development	full-time	10
Regional and Social Development	distance	2
System Engineering and Informatics	full-time	10
System Engineering and Informatics	distance	2

doc. Ing. Tomáš Šubrt, Ph.D.

The Dean of FEM CZU in Prague

In Prague, on the 15th of March, 2022