

## **Final State Exams, February 2026**

### **Important Deadlines for Bachelor's and Master's Programs**

#### **Submission of Thesis: November 1 – 30, 2025 (by 11:59 PM)**

The student submits an electronic version of their thesis and possibly other attachments in the **IS CZU system** (<https://is.czu.cz>). After logging into the information system ([is.czu.cz](https://is.czu.cz)), they proceed to the **Student's portal section**, where they select the icon **Final Thesis** (book icon) in their study program. First, they insert an abstract (summary) and keywords in English through **Insert additional information**. They can then upload the thesis files via **Insert the thesis and the appendices**. The electronic version of the thesis must be in a readable PDF format and include the complete text of the thesis, identical to the printed version (including printed appendices). The maximum file size for the thesis is 50 MB, and total attachment size is limited to 200 MB. Attachments may include software, audiovisual files, data files, or other materials. The process is finalized by pressing the **Submit final thesis** button in the **Thesis submission** section. Once submitted, the files can no longer be edited (submission can be canceled and resubmitted within 24 hours after initial submission, but no later than the final submission deadline). **The electronic version must be submitted by November 30, 2025.** The printed version of the thesis, in **two copies and bound, must be handed over to the committee secretary on the day of the state final exam**. This version should be in Czech (or English for English-taught programs). Along with the thesis, four copies of the thesis summary (maximum 3 pages of text with selected bibliographic citations) should also be submitted.

The student is responsible for ensuring that the electronic and printed versions of the thesis are identical. If fraudulent behavior (including plagiarism) is detected during subsequent checks, disciplinary proceedings will be initiated, possibly leading to the student's expulsion from the program.

#### **Application for the State Exam and Graduation Ceremony:**

#### **December 1 – 31, 2025**

The student must verify their personal information in the IS and confirm its accuracy. When applying for the state final exam (FSE/SZZ), they select the optional comprehensive subject (corridor applies only to selected master's programs). For participation in the March 2026 graduation ceremony, the student applies electronically and pays a fee of 400 CZK for the ceremony (payment details will be provided after registration). This registration is binding. All information is available at <https://is.czu.cz>.

The condition for participating in the state exam is the completion of all prescribed study obligations. The student must submit (personally at the PEF Information center (E110) or in exceptional cases by email) a signed grade **transcript from the IS (single-sided print, landscape format) no later than January 23, 2026.**

Submitting the grade transcript by this deadline is mandatory for being assigned to the state final exam; after this deadline, the assignment will no longer be possible.

### **Final State Exams: February 3 – 6, 2026**

The schedule for individual days will be published in the IS **by January 26, 2026** (<http://is.czu.cz>).

doc. Ing. Martin Pelikán, Ph.D.

Vice-Dean of PEF for Academic and Pedagogical Affairs

Prague, October 29, 2025