

**PEF conditions for enrollment in a higher year and progression
to the academic year 2024/2025**

Those who have already sent any kind of request via email, please, disregard this message.

Enrollment will take place until September 13th, 2024 contactless and according to the following instructions:

1. Students who meet the conditions for advancement to a higher year (minimum 60 credits for the academic year 2023/2024) will be referred to the IS by the study coordinator. *Those who have met the conditions, please, provide the proof of payment as attachment.*
2. A student who does not meet the conditions for proper advancement to a higher year (has less than 60 credits, but at least 50 credits for the 2023/2024 academic year) sends a [notification about the transfer of uncompleted courses](#) to the relevant coordinator through the [UIS contact center](#). Subjects will be listed including codes upon request. After sending the application, it is no longer possible to hold any resit exams or credits.
3. A student who does not meet the conditions for proper advancement to a higher year (he has less than 50 credits for the 2023/2024 academic year) sends a [request to repeat the year](#) to the relevant officer through the [UIS contact center](#). All data must be properly filled in the application. After sending the application, it is no longer possible to hold any resit exams or credits. You can only repeat a grade once per course.

Enrolled students can pick up their study confirmation from 12/09/2024 at the PEF Infocenter or from the relevant study coordinator.