DEAN´S REGULATION

No. 15/2026

Faculty of Economics and Management

Organization of Lifelong Learning courses, preparatory and professional language courses and other forms of study in the English language for the academic year of 2027/2028

In accordance with Article 60 of Act No. 111/98 Coll., on Higher Education Institutions and on the amendment and addition to other legislation for Lifelong Learning and regulations of Lifelong Learning at ČZU Prague of 24.4.2017, I hereby announce the conditions for the organisation of ČZU Courses in the academic year of 2027/2028 at the FEM ČZU Prague. **Lifelong Learning courses** are a **special (paid)** study, organized in accordance with Act No. 147/2001 Coll., amending Act No. 111/1998 Coll. – Act on Higher Education Institutions (**Section 60 Lifelong Learning).**

Faculty of Economics and Management (FEM), ČZU Prague organizes in the Consultation Centre Prague the study of seven programmes/fields in the English language in the form of lifelong learning courses, as well as preparatory and professional language courses for study in an accredited programme/field (in accordance with § 64 paragraph 1b), Act No. 326/1999 Coll. – participation in language and professional training to study in an accredited study programme/field at the Faculty of Economics and Management, Czech University of Life Sciences Prague, organized by a public university in accordance with the Act No. 111/1998 Coll.) and other forms of study in full-time study form.

Education in the lifelong learning programme, preparatory and professional language courses and other forms of study does not give its participants the legal status of a student under the Higher Education Act. The university does not receive grants for these students. Course fee at the Bachelor's degree is set at 105.000,- CZK for one academic year, at the Master's degree 125.000,- CZK for one academic year. When studying longer than one year, the fee is unchanged (course fee for each whole academic year) or reduced to half (course fee for 1 semester). In case of starting studies from February, the course fee is CZK 55.000,- at the Bachelor's and Master's degrees.

Lifelong learning courses, preparatory and professional language courses and other forms of study are accessible to all who apply for study and fulfil the condition of successfully completed full secondary education for Bachelor's degree (secondary school certificate or maturitní vysvědčení) or successfully completed Bachelor's degree for Master's degree (Bc. or BSc Diploma). The content of courses (for secondary school leavers: Economics and Management, Business Administration, Informatics; for graduates of Bachelor studies: Economics and Management, Business Administration, Informatics, European Agrarian Diplomacy, Global Information and Security Management, International trade and business) is based on accredited programmes/fields – the content and extent are consistent with the proper study (selection of subjects may be limited), but does not lead to a Bachelor or engineering (Ing., MSc) diploma within the meaning of the above mentioned law. Course participants receive "Confirmation of Study in the Course of Lifelong Learning" or "Confirmation of Study in preparatory and professional language courses" and after completing the course, those who do not continue their proper studies will receive a **certificate** upon request.

Course participants can also, **after completing the first block of modules** of the study programme of lifelong learning, preparatory and professional language courses or other forms of study of Bachelor's and Master's degrees (2 to 3 semesters in the Bachelor's programme and 2 semesters in Master's programme) **use the possibility of getting admission to full-time study, where they obtain student status (study is free of charge, the tuition is paid only for study programmes taught in English) and after completion of the studies and passing the Final State Exam they will receive the relevant title (Bc., Ing.)**. The conditions for admission to full time study are:

Submission of application for study, proof of nostrification of secondary education (in the case of Bachelor's programme/filed) or nostrification of Bachelor's degree (in the case of Master's programme/filed) and completion of all prescribed study obligations of the Lifelong Learning course, preparatory and professional language courses or other forms of study. A maximum of two unclosed subjects may be moved upon official written request. In this case, the student may be admitted to study and enrolled in the second year in the given programme/filed. Credits and exams from special studies (or ECTS obtained) are recognised and counted on in a proper study. The legislation of this option is determined by the amendment to the Higher Education Institutions Act No. 147/2001 Coll.

In case that the student does not have more than two subjects closed after completing the Course of Lifelong Learning, preparatory and professional language courses or other forms of study, he must present the nostrification and pass the **entrance exam/interview**. Then he will have to get his successfully passed exams recognized from the Course of Lifelong Learning study. In this case, the student is enrolled in the first year of the given programme/field.

Consultation centre Prague, overview/summary of opening courses:

Bc. Economics and Management, Business Administration, Informatics

Ing. Economics and Management, Business Administration, Informatics, European Agrarian Diplomacy, Global Information and Security Management, International trade and business

- **FEM prefers electronic communication with applicants for study and requires an** electronically completed application form for all kinds and forms of study (http://is.czu.cz). For the Bachelor level of the course, the applicant submits an application for the preparatory course + the selected programme/field. For Master level to specialization course + selected programme/field. In case of submission of multiple applications for different FEM programmes/fields, a fee of **CZK 850,-** is required for each application number separately, it is not possible to pay with one joint payment.
- **Admission to the course is decided by order of the application and timely payment of the course fee tuition, based on the call for payment.**
- **By paying the course payment the applicant confirms that he has properly become acquainted with all the terms of the course and he fully agrees with them without any reservations.**
- **The course is open only if there is a sufficient number of participants.**
- Payment of the course: at the start of the study, the student pays for the first two semesters in total.
- In order for applicants who were not accepted to study at the FEM to be able to apply for a course, the deadline for submitting applications in this case is until 15 September 2027 (unless the capacity of the course in the Centre is already full).

prof. Ing. Lukáš Čechura, Ph.D.
Dean of PEF

In Prague 1 September 2026